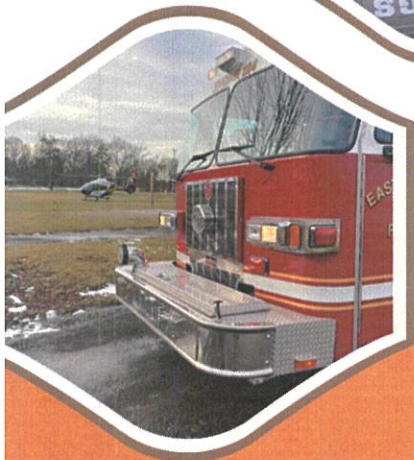


2022 ANNUAL REPORT

VILLAGE OF EAST PALESTINE



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FINANCE DEPARTMENT

2022 ANNUAL REPORT

The Finance Department handles the following:

Finance/Budget, Insurance, Payroll, Cemetery, Assets for the City.

Budget:

Total Budget Expenses \$6,395,034.01

Wages/Benefits \$2,483,559.22

Debt Payments \$768,405.92

Department Expenses \$3,143,068.87

Total Revenue Collected \$7,539,125.18

Levies:

General Fund – 2.1 Mills – Amount Received \$150,580.92

Police Pension Fund - .3 Mills – Amount Received \$20,880.06

Park – 2 Mills & 1 Mills Expires in 2027 – Collection – Amount Received \$138,238.14 (Total 3 Mills Collected)

Fire – 1.5 Mills – Expires 2023 Collection – Amount Received \$87,685.85 - ***** Fire Levy will need to go on the Ballot in November 2023

Street – 5 Mills – Expires 2024 Collection – Amount Received \$319,480.21

Police – 2 Mills – Expires 2026 Collection – Amount Received \$127,792.41

Cemetery:

Graves Sold – 20

Burials – 31

Vaults – 15

Cremations – 16

Income Tax Per Fund

General Fund 1% - \$1,203,759.25

General Fund ½% - \$ 107,285.41

Police Fund ½% - \$ 216,073.63

Fire Fund ½% - \$ 216,073.63

EAST PALESTINE POLICE DEPARTMENT

James C. Brown III
Chief of Police

2022 Annual Police Report

The East Palestine Police Department is committed to protecting the lives, property, and the rights of all people who live in or visit the Village of East Palestine. In 2022 we continued our efforts to enforce the law impartially and provide quality police service in hopes of reducing crime and improving the quality of life for the residents.

1. In this section, East Palestine reported crime data is presented. Emphasis is placed on 2022 crime totals, however, totals from the previous year are provided for comparison.

	2021	2022
Assault	12	19
Burglary / B&E	13	10
Weapons Violations	3	2
Criminal Damaging	29	23
Domestic Violence	45	52
Drug Offenses	106	77
Human Trafficking	126	242
Juvenile Offenses	20	37
Inv. Manslaughter	0	1
Robbery	0	0
Sex Offenses	11	13
Theft	47	53
Traffic / Other Citations	367	406
Traffic / Other Warnings	442	462
Traffic Crashes	30	51

****Human Trafficking:** Focus established in 2021 to combat human trafficking through enforcement of prostitution laws. The purpose of targeted enforcement is to identify and seek assistance for those who are drug dependent and/or being subjected to involuntary servitude.

The police department self-initiated and/or answered 7,120 calls for service which resulted in 1,595 police reports.

Dispatch answered a total of 20,253 calls.

2022 Parking Ticket and Crash Report Receipts totaled \$365.00

Court Fine Receipts totaled \$5,588.47 - Drug and Other Forfeitures totaled \$9,472.00

2. In this section, East Palestine Detective / Investigative data is presented for 2022. The following cases were investigated / closed due to the combined efforts of Det. Dan Haueter and the assisting patrol officers.

Offense	Total
Child Endangering	1
Fraud	1
Sex Offenses	4
Felony Theft	1
Felony Drug Possession	33
Drug Trafficking	10
Overdose Death Investigations	1
Human Trafficking	242
Total	293
Search Warrants / Consent to Search	
Total	9

3. In this section, East Palestine K-9-unit statistics are presented for 2022. Lt. Johnson and K-9 Toney continued their efforts in our commitment to combating the illegal drug problem in East Palestine and surrounding areas.

Activity	Total
Article Search	1
Traffic Stops / Vehicle Search	26
Public Demonstrations	2
Total Deployments	29
Training Hours	143.5

As noted in charts 1 and 2, local drug related charges and/or arrests decreased in 2022. This is a direct result of the patrol division and K9 unit working closely with Detective Haueter to achieve our goal of taking drugs off the street and holding accountable those who violate drug laws. With the assistance of the *Columbiana County Prosecutor's Office*, a total of 9 Search Warrants were executed in East Palestine and the surrounding area.

Lt. Johnson and K-9 Toney received their annual Ohio Peace Officer Training Academy (OPOTA) certification in Narcotics, Tracking and Article Searches. This is a state certification.

Lt. Johnson and K-9 Toney received their annual recertification through the North American Police Working Dog Association (NAPWDA) for Narcotics, Tracking and Article Search as well as certification through the National Association of Professional Canine Handlers (NAPCH). These are both nationally recognized certifications.

4. In this section, East Palestine Community Policing information is presented (in summary) for 2022.

Sgt. Moore continues to instruct D.A.R.E. for 6 th grade students.
Lt. Johnson and K-9 Toney completed their annual State and National K9 certifications.
Participation in the Click it or Ticket and Drive Sober or Get Pulled Over campaigns.
Officers provided traffic control and attended the Memorial Day service at the park.
Officers provided traffic control and park security for the annual Fourth of July festivities.
Trick or treat security and traffic control for the Halloween Parade.
Officers provided traffic control for the annual Turkey Trot.
Officers provided traffic control for the annual Christmas Parade.
Officers participated in the annual Prom Promise.
Participation in the Trunk or Treat held at the park on 10/29/2022.
Emergency Management Training was held at all three school buildings.
Officers provided security for: <ul style="list-style-type: none">- High School Commencement- Fall Homecoming- Football Games- Basketball Games- Volleyball matches- Soccer matches
The Department responded to 138 Public Records Requests in 2022.
Officers dedicated approximately 15 hours processing 29 zoning complaints that were filed in 2022.
Dispatch responded to 262 pre-employment background checks .
Additional Policies have been reviewed or re-written and enacted.
Officers performed 89 Welfare Checks on our residents throughout the year.
The recruiting program has been updated to include the use of web-based employment sites, electronic submission of applications and we are targeting a larger area which includes certified, uncertified and out of state applicants.

2022 in review: Cpl. Jake Koehler continues to implement the department's training program for new recruits as a certified Field Training Officer. Employees once again participated in "No Shave November" and raised **\$3,855.00** for our third attempt at "Shop with a Cop". Chief Brown, Lt. Johnson, Sgt. Moore, and Cpl. Koehler organized the purchase and delivery of Christmas gifts for families in need during the Holiday season. We would like to thank all those who donated, as a result of their contributions eighteen children received gifts this Holiday Season.

We remain enrolled in the 1033 / LESO program and continue to receive Government Surplus Equipment at little or no cost to the Village. The OCJS wages grant was approved for the continued funding of a full-time officer in 2023. Sgt. Moore received a grant for the 2022 D.A.R.E. program and we are currently waiting for the award status announcement for the LE recruitment grant which was submitted in December 2022.

We remain certified through the Ohio Collaborative for our Use of Force and our Recruiting - Hiring policies. We also remain certified under President Trump's Executive Order on Safe Policing for Safe Communities. We have received final certification for our Community Engagement, Body Worn Camera, and Telecommunicator Training policies. We will continue our efforts in the certification of additional policies throughout 2023.

To inform our residents, businesses and community leaders, information was updated on the Village web site under the "Police Department" section. Our common goal is to provide transparency to all who visit the site, build confidence in our safety services, and advance our valued relationships throughout the community. We have modernized our recruiting efforts by streamlining our application process in hopes of attracting qualified police and dispatch personnel.

Cierra Coontz was hired as a part-time dispatcher, Chad Shaffer and Anthony Monteleone were both hired as full-time police officers. Anthony has successfully completed the YSU Police Academy and is currently in the FTO program. The body worn cameras were purchased with grant funding and our cruisers were all outfitted with dash cameras that will pair with the BWC's.

Of the changes listed above, one of the things that did not change in 2022 was the level of support we received from the community. Our residents delivered food, thank you cards and offered encouraging words of support for our police officers and dispatchers. The entire department would like to thank all those who took the time to offer their support throughout the year.

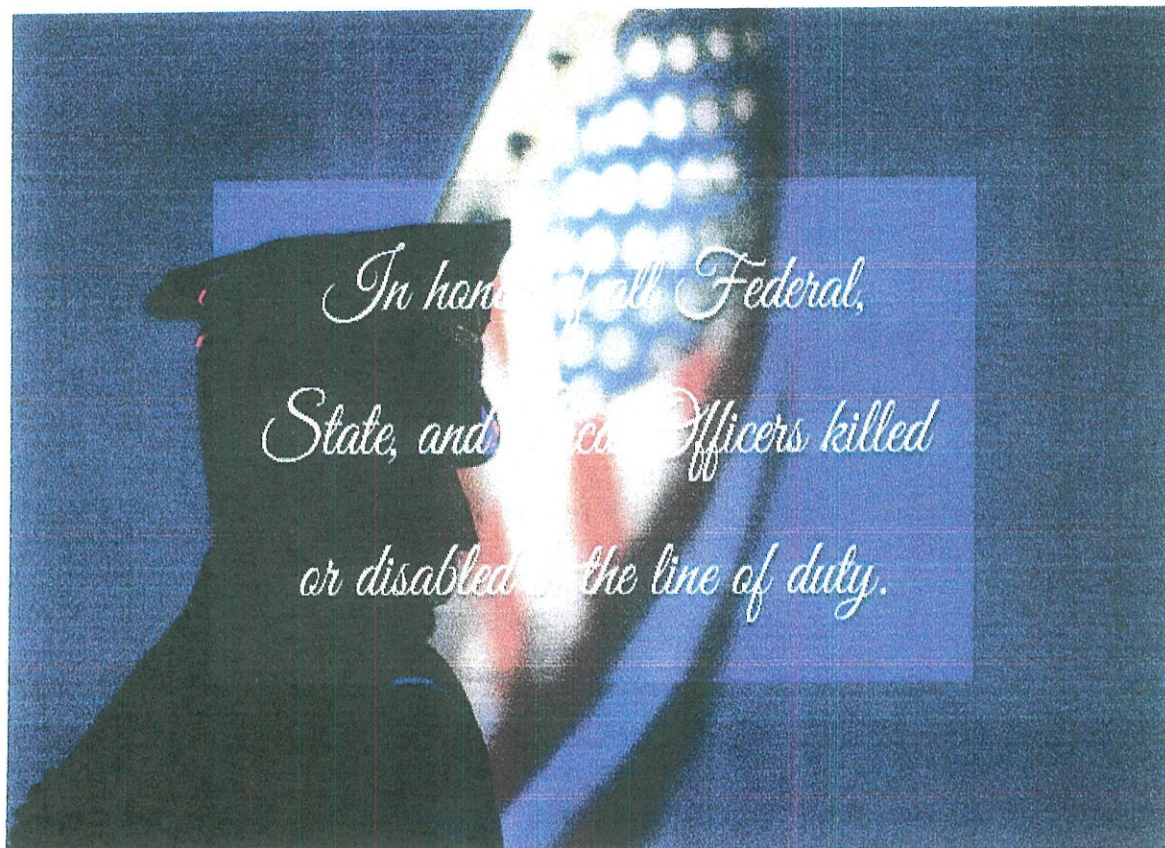
The East Palestine Police Department has a long history of dedicated service to our community. I am proud to report that the men and women serving today continue to provide selfless and dedicated service to the Village of East Palestine and the residents we are sworn to protect. It is these men and women who make the department what it is today and these men and women who will shape this department for generations to come.

In closing, it is an honor and a privilege to serve as the Chief of Police for the Village of East Palestine and a blessing to do so alongside some of the finest people society has to offer, the men and women of the East Palestine Police Department. As we look forward to 2023, we remain committed to the use of sound police strategies, the continued development of community relationships and attaining the highest degree of ethical behavior and professional conduct.

Respectfully Submitted,



James C. Brown III - Chief of Police



Total Line of Duty Deaths: 228

9/11 related illness	4
Accidental	1
Aircraft accident	6
Animal related	1
Automobile crash	32
COVID19	73
Duty related illness	7
Fire	1
Gunfire	64
Heart attack	11
Heatstroke	2
Motorcycle crash	3
Struck by vehicle	4
Training accident	1
Vehicle pursuit	4
Vehicular assault	14

East Palestine Fire Department

P.O. Box 231* East Palestine* Ohio 44413

Keith Drabick
Fire Chief

Cell: (440) 915-2838
Fax: (330) 426-1200

2022 YEAR END REPORT

The East Palestine Fire Department had its busy year on record in 2022. The department was requested for service 1381 times. The attached work sheet gives a break down of the calls along with days of the week and time of day. Important number sot pull from this sheet are as follows.

1. 1381 calls for service
2. 1139 EMS calls
 - A. 527 transports
 - B. 483 no transport
 - C. 24 standbys
 - D. 304 calls to back up other agencies
 - E. 133 calls not answered due to either no crews available or crews on other calls. That's 8.5% of the total calls which is well below the national average.
3. 185 Fire calls
 - A. 120 in the Village
 - B. 23 in Unity Twp.
 - C. 1 in Fairfield Twp.
 - D. 41 Mutual aide responses
4. 57 MVC calls
 - A. 14 in the Village
 - B. 24 in Unity Twp.
 - C. 19 Mutual aid responses

The members also attended approximately 2000-man hours of training between Fire and EMS. The Fire training consisted of in house, mutual aid, specialized instructor led, and State Fire Academy courses to maintain proficiency in Firefighting and rescue operations. EMS training consisted of in-house training, nationally certified medical courses, and University Hospital training. All members on the fire side of the house are now compliant with state requirements of having and maintaining a minimum of a 36-hour Volunteer Firefighter certification. We sent one member to AEMT school and four members to EMT school. All have successfully completed the requirements of the class and are now preparing to take their certification exams for the state and national certifications.

Apparatus was repaired to functioning status and a new Engine was ordered through Sutphen Corporation with an expected delivery time of mid-year 2025. During the year we hired 5 additional personnel, all who are still active. All equipment is now on a maintenance schedule to be serviced by approved technicians keeping us in compliance with all laws and regulations.

TO OUR HONORED PEOPLE, RIGHT? GIVE ALL OUR EFFORTS BACK ALL IN ATTITUDE

East Palestine Water and Wastewater Department Year End Report 2022

EAST PALESTINE WATER/DISTRIBUTION SYSTEM

East Palestine Water Plant Production (2022): **142.313 million gallons**

Water Production—Billing Cycle (2022): **139.735 million gallons**

Water Billed (2022): **98.47 million gallons**

HIGHLIGHTS OF 2022:

The water department had a very productive and steady year in terms of leaks and maintenance issues. The following is a summary for the year:

Excavation Work:

Water main leaks resulting in depressurization: 10

Fire hydrants and watch valves replaced: 4

Water main leaks done “wet” (no depressurization): 5

New service line taps: 1—2” tap 2—3/4” taps

Village water department personnel maintained the distribution system and took care of the water plant on a daily basis. Hydrant flushing was performed in the spring and fall along with booster station repairs to the 4 booster stations around the village. The booster station that feeds the Jimtown area south of town undertook repairs in the early fall. This included new inlet and outlet valves and a new motor and pump being installed. This work was performed inhouse to prevent extra cost.

The Moore Lane water tower was the biggest distribution work to be done in 2022. This included a complete restoration of the water tower in July and August. The tower was drained and out of service for 7 weeks. During this time contractors sandblasted and coated the inside of the tower and cleaned and painted the outside. This work is performed every 10 years on top of yearly inspections and maintenance. This is beneficial to providing clean, safe drinking water to residents and for providing fire protection need there be water for fighting a fire

In regards to the water plant the Rhodes Well at the water plant got upgraded in October with a new pump. This is the best producing well of the 5 wells the village uses to supply water to residents. With a new motor that was installed in December of 2021 and pump installed in October of 2022 the village should be able to produce water effectively for many years. In January of 2022 high service pump #3 got a new motor. Moving into 2023 the Village has signed into contract with Veolia, who performs our water tower maintenance, to clean, sandblast, paint, and replace the pressure filter media at the water plant. This is a very beneficial undertaking by the village to provide clear, iron and manganese free water to residents.

East Palestine Water and Wastewater Department Year End Report 2022

EAST PALESTINE WASTEWATER/COLLECTION SYSTEM

East Palestine Wastewater Plant Treated Water (2022): **299.5409 million gallons**

East Palestine Wastewater Plant sludge production (2022): **429.57 Tons**

The wastewater treatment facility is still undergoing the "EQ Basin Project" that was started a couple years ago. The initial part of the project is finished and finalized, however, grant money has allowed the village to undertake additional projects. February of 2022 the Village had a significant rain event and over 10" of snow had melted over a couple day period. The EQ Basin helped to improve the collection system by taking on more than 1.2 million gallons of water during an 18-hour period. This is water that used to be backed up into basement or overflowed into Leslie Run.

In November the metal screener building was tore down and a new split face block building is going to be erected. The aeration project is still on going from 2022. Supply chain issues have delayed a lot of the equipment and that project is set to begin in the spring/summer as the final project of the upgrades at the plant.

The yearly DMRQA testing was performed which is a quality assurance testing program for in house lab tests the village is required to do by the USEPA. The Village's wastewater department personnel continue to do all the weekly, monthly, quarterly, semi-annual and annual sampling that's required per the NPDES permit.

A total of 3 sewer backups were corrected through jetting. This is a significant improvement from previous years. General maintenance sewer jetting is done on a regular basis in the collection system.

In January of 2022 Will Reeder started with the water/sewer department. Will transferred from the street department and has been vital in maintenance related issues. Will also passed his Ohio EPA Class I Water Supply test.

2022 TOTAL PARK INCOME

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
TOTAL INCOME	84,686.00	96,645.00	98,181.00	14,170.00	98,735.70	\$113,663.41

2022 FACILITY RENTAL INCOME

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Com. Center	\$14,965.00	\$14,750.00	\$18,118.00	\$12,030.00	\$16,084.00	\$18,403.00
Brick Pavilion	\$ 2,470.00	\$ 2,490.00	\$ 2,100.00	\$930.00	\$ 2,160.00	\$ 2,230.00
Shelters	\$ 3,222.00	\$ 2,060.00	\$ 2,630.00	\$675.00	\$ 3,330.00	\$ 3,220.00
Boy Sct. Cabin	\$ 800.00	\$ 750.00	\$ 550.00	\$250.00	\$ 400.00	\$ 580.00
Girl Sct. Cabin	\$ 2,400.00	\$ 1,000.00	\$ 500.00	\$ 0	\$ 1,000.00	\$ --0--
TOTALS	\$23,857.00	\$21,050.00	\$23,898.00	\$13,885.00	\$22,974.00	\$24,433.00

2022 POOL INCOME

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Daily Admission	\$35,461.00	\$44,888.00	\$47,478.00	\$0	\$39,273.00	\$50,108.00
Passes	\$18,045.00	\$21,345.00	\$17,355.00	\$0	\$24,830.00	\$28,676.00
Pool Parties	\$5,815.00	\$6,755.00	\$6,290.00	\$285.00	\$ 7,165.00	\$ 8,510.00
Swim Lessons/Aerobics	\$1,508.00	\$2,607.00	\$3,160.00	\$0	\$ 3,348.00	\$ 1,936.00
Totals	\$60,829.00	\$75,595.00	\$74,283.00	\$285.00	\$74,616.00	\$89,230.00

**** Concession Stand Revenue \$531.90**

2022 # SWIMMERS

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
# OF SWIMMERS	17868	18163	18592	0	15707	16102

2022 Annual report for The Street Department

Street Department

The Street Department maintains 27 centerline miles and an equal number of Alleyways. They also apply hot tar to cracks on roads that are starting to show wear and tear. And on a weekly basis sweep all over town. They also apply cold patch to potholes in the winter and hot mix and dura patch in the summer months. We also maintain 91,020 feet of storm drains and 750 catch basins. They also handle forestry duties, taking care of dead or damaged trees and overgrowth along some Village Streets and in the park. And they take care of the painting of crosswalks, curbs and parking spaces. They place barricades for events, erect flags, banners and Holiday decorations downtown. They also take care of maintenance of licensed and unlicensed vehicles and equipment. In the winter months the Street Department does maintenance on the mowers, sharpening blades, changing oil and filters and anything else that we may find with inspections.

Paving

2022 paving was postponed till 2023 due to multiple reasons.

Mowing

The Street Department also maintains all city properties in town. We mow and weed whack on a weekly basis. We also mow and weed eat all vacant lots in town. The Properties include:

Rebecca St by family Dollar

The grass on both sides of the creek by the recycle bins

The triangle lot on Rt 14 by The Welcome to East Palestine sign

West Main in front and on side of The Street Garage

West Main at Elders Park on both sides of creek

City Lake

Brookdale on south west side of the bridge

Railroad St. on both sides of Brookdale

Area in the parking lot by the recycle dumpsters

Both sides of the West St bridge

Empty lots at The Leslie Run Estates

We also highway mow in 12 areas all over town.

Projects

This past year was a productive year for the Street Department. We were able to clean out catch basins and jet the lines with the help of summer help. This leads to us finding catch basins that need attention or even replaced. We did replace five catch basins last year that were in very bad shape. We also put 80 ft of 12 inch pipe and a new catch basin in Benton alley between Grant St. and West North Ave. which fixed an ongoing water problem for some people living in the area. We also installed 720ft. Of pipe and a new catch basin in the cemetery to alleviate water that always sits and it never dries up. We also dug up and replaced 30 ft of pipe on Bacon Ave. Replaced both of the catch basins at the bottom of Moore Lane. Cleaned all the ditch lines out on Market, Bacon and out by the City Lake. We were also able to dig out three allies and put down new stone. We tore out concrete and dug up around the catch basin on

Market and did repairs to the basin and then filled the hole with concrete and redid the sidewalk. The Village had two bridges that needed major work on them. The bridge at Adams St. and James Street was totally ripped out and replaced. And the bridge in Kossuth Alley, we had to dig out underneath the walls of the bridge and rapprct footers.

Some work was done to the back entrance of the park. We cleared trees and brush that had overgrown the road. We also cleaned the ditch lineout to help with the drainage. The back entrance will be used when the bridge work starts on the entrance. We helped the park pool all the cement pads for the disc golf course. We helpec build and install the signs.

We pressure washed and painted the pool, helped clean up and put all the chairs out, helped put the splash pad up and put all the lifeguard chairs up.

This year we spent a lot of time on the walking trai as well. We added stone and regraded the whole trail and added some stepping stones where needed across the creek. We Installed some drainage pipe to try up an area that stayed muddy year-round.

2022 LEGISLATION

Ord.1-2022	CDBG FUNDS
Res.1-2022	Agreement with MS Consultants for Water Distribution System Improvements
Ord.2-2022	2022 International truck through Sourcewell
Res.2-2022	2022 ODOT Road Salt Contract
Ord.3-2022	Codification
Res.3-2022**	Tax valuation – Park Levy Renewal-2mill
Ord.4-2022	Alcohol in the Park- TABLED 3/14/22
Res.4-2022	American Rescue Act Funds for Waterline Improvement Project
Ord.5-2022	2022 Paving & Bridge/Culvert Repair
Res.5-2022	Agmt. with MS Consultants for Water Dist System Improvements *Amended
Ord.6-2022	Dedication of Vineyards Streets
Res.6-2022**	Tax valuation – Park Levy Renewal-1mill
Ord.7-2022	Park Rates
Res.7-2022	Accepting Amounts and Rates
Ord.8-2022	Retire/Rehire Policy
Res.8-2022	Excluding Salem from LGF Monies
Ord.9-2022	Alcohol in the Park**FAILED**
Res.9-2022	Approving Alt method of apportionment LGF monies
Ord.10-2022	Supplemental Appropriations
Res.10-2022	Park Levy Renewal One Mill
Ord.11-2022	Update Wage Scale (EMS)
Res.11-2022	Park Levy Renewal Two Mill
Ord.12-2022	Restricting Fireworks on Village Property
Res.12-2022	Pump Truck for FD
Ord.13-2022	2023 Budget
Res.13-2022	Fee simple interest/easements Park Drive replacement
Ord.14-2022	Vacant Structure Registration Revisions ** Tabled 7/11/22
Res.14-2022	Internet Auctions
Ord.15-2022	Sell unneeded property
Res.15-2022	ODOT LPA-Let Project Agreement
Ord.16-2022	Parking Ticket Fine Increase
Res.16-2022	Special Assessments
Ord.17-2022	Dedication of lands for Park Drive Bridge Project
Res.17-2022	Authorization of Mgr. to apply/accept/enter WSRLA
Ord.18-2022	Supplemental Appropriations
Res.18-2022	Final resolution for Park Drive Bridge Project
Ord.19-2022	ODOT Bridge Inspection Program
Res.19-2022	
Ord.20-2022	2023 Budget
Res.20-2022	
Ord.21-2022	Appointing Traci Spratt as Interim Village Manager
Res.21-2022	
Ord.22-2022	Wage Scale for Personnel Policy Handbook (White Book)
Res.22-2022	
Ord. 23-2022	Solicitors, peddlers and door to door salesmen
Res.23-2022	
Ord. 24-2022	Vacating a portion of McClure Ave. *Passed Jan 2023
Res.24-2022	
Ord.25-2022	Extending two hour Parking on East Taggart St.
Res.25-2022	
Ord.26-2022	Creating Finance Clerk Position

Administration – 2022 Building & Zoning

Permits issued in 2022

New Construction	2
Garage/Accessory Buildings	23
Additions/Alterations/Repairs	72
Fences	14
Signs-Commercial	3
Connections/Tap-ins	2
Demolitions	1
Solar Arrays	3

Total Permits Issued	120
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Estimated Construction Costs for 2022	\$1,700,365.09
Building Permit Fees	\$7347.96
Connection/Tap-in/Meter & Horns	\$6556.20
Variance/Conditional Use Requests	\$0
Vacant Building Registrations	\$4975.00

Total Receipts	\$18,879.16
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